



FINANCIAL ASSISTANCE

The Bernalillo County Public Works Division can provide financial assistance through the Partners in Improvement and Protection of the Environment (PIPE) program. The PIPE program is funded through Environmental Services Gross Receipts Tax adopted by the County Commission in 1991 and through funds provided through the New Mexico State Legislature. The assistance is available to all homeowners who reside in Bernalillo County and meet the financial needs criteria. Please call Veronica Carrillo at 848-1524 for more information

Income Guidelines

You may qualify for Financial Assistance if your household income is;

Household Size	Less Than
1	\$30,350
2	\$34,700
3	\$39,000
4	\$43,350
5	\$46,850
6	\$50,300
7	\$53,750
8	\$57,250

household
members

What should you bring to fill out an application?

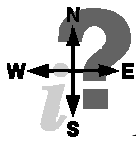
1. Proof that you own the property and have resided in it at least 1 year (tax bill, notice of value, utility bill dated 1 year ago)
2. Proof of household income (federal income tax forms)
3. Birth dates and social security numbers of all



GENERAL CONTACTS

Bernalillo County Public Works Division, 2400 Broadway SE	848-1500
Bernalillo County Zoning, Building and Planning, 111 Union Square SE	314-0350
Bernalillo County Project Contact: Eric Zamora, Project Engineer	848-1513
City of Albuquerque Customer Service, Plaza del Sol Building 600 2nd St NW	924-3920
City of Albuquerque Wastewater Division, 4201 2nd St SW	873-6200

AREA H SEWER EXTENSION PROJECT



PROJECT INFO AND LOCATION

The project is located between Paseo del Norte on the south and Sanchez Road on the north and will extend sewer lines to the roads and easements east of 2nd Street, where service can be made available. The project also includes a service line extension on Edith Blvd. south of Ortega. The project will be bid in the Fall of 2004 with construction to begin in early 2005.





HOMEOWNER'S RESPONSIBILITIES

According to the Bernalillo County Wastewater Ordinance (2000-7), homeowners must connect to sewer within one year of service becoming available. In order to connect and use the system you will need to do the following:

1. **Establish an account with the City of Albuquerque;** Before connecting to the utility homeowners must establish an account with the City (see information on opposite page). The City charges fees to pay for maintenance of the main lines and the wastewater treatment plant.
2. **Connect your house to the utility;** Work may be done by a licensed plumber or you may do-it-yourself (see the following section). The plumber must run a sewer line from the house or business to the sewer stub located at the property line. If your plumber is working within the Bernalillo County right-of-way, they must have a permit from the Bernalillo County Public Works Division (848-1500, 2400 Broadway SE).
3. **Obtain a permit and inspection from Bernalillo County Zoning, Building and Planning;** Your plumber must go to Bernalillo County Zoning, Building and Planning (314-0350, 111 Union Square SE), complete an application for connection, and pay a \$37.50 permit fee for sewer. When the plumber is ready to make the connection to the sewer stub, Bernalillo County Zoning, Building and Planning must inspect the plumbing work. The plumber will coordinate this inspection but it is the homeowner's responsibility to ensure that it is inspected. Please see the "Plumber's Responsibilities" section for more information.
4. **Abandon your septic tank;** Twenty four hours prior to abandoning your septic tank, call Bernalillo County Environmental Health (314-0310, 111 Union Square SE) to schedule an inspection. To abandon your septic tank you must disconnect the tank, have all the contents pumped out, crush the tank and fill it with dirt, sand or gravel. After the work is complete, another inspection must be completed by Bernalillo County Environmental Health.



HOW TO DO-IT-YOURSELF

A homeowner can install the yard line and abandon the septic tank by following these steps;

1. Establish an account with the City of Albuquerque
2. Take and pass the Homeowner's Plumbing Test held at Bernalillo County Zoning Building and Planning on Mondays at 8:00 am. The cost to take the test is \$10.
3. Apply for a plumbing permit at Bernalillo County Zoning, Building and Planning, conduct the associated work and call for the appropriate inspections.
4. Abandon the septic tank and call for the appropriate inspections.



PLUMBER'S RESPONSIBILITIES

The plumber will obtain a plumbing permit from Bernalillo County Zoning, Building and Planning. The plumber should provide you with a copy of the permit. The plumber then needs to call for inspections. Three inspections are required for sewer connections.

1. After the line is connected to the stub at the property line, but prior to connection at the home.
2. After the line is connected at the home.
3. When connecting to sewer, the plumber is required to call for a Tank Abandonment inspection from Bernalillo County Environmental Health.

The plumber should provide you with a copy of all approval tags. Contact Bernalillo County Zoning, Building and Planning (314-0350) if you have any questions regarding your plumber.



ESTABLISHING AN ACCOUNT

Before connecting to the utility, homeowners are required to establish an account with the City of Albuquerque (924-3920). The following information is necessary when applying for service:

1. Applicant must be the legal property owner.
2. Bring a property tax notice.
3. Bring the correct property address.
4. Bring a legal description of the property.

Utility Expansion Charge (UEC)

The UEC for a home to connect to City sewer is \$1,200. Application for an account must be made at the City Public Works Department, located at the Plaza del Sol Building 600 2nd Street NW, ground floor. If you have any questions regarding establishing a sewer account, please call City Customer Service at 924-3920.

City Loan Program

Rather than paying the full UEC fees at the time you apply for service, the City offers a loan program to every applicant. It includes a down payment and monthly payments at a 7% interest rate.